

OASFAA EXECUTIVE COUNCIL MEETING MINUTES  
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June 2, 2000

PRESENT: Dave Allen, Don Black, Sam Collie, Corbett Gottfried, Jackie Gresham, Laura Head, Jennifer Knight, Paul Krull, Bert Logan, Celia Larson, Bruce Marks, Carol Monroe and Crisanne Werner.

CALL TO ORDER: Don welcomed everyone and called the meeting to order using his official gavel for the first time.

BUDGET COMMITTEE MEETING: Don, Sam and Jackie met for a budget committee meeting before the executive council meeting. Jackie reviewed the OASFAA 2000-01 budget with the council. Budget report formatted using the budget categories approved at the April 3, 2000 executive council meeting.

Corrections to budget report:

\$3,000 added to Directory budget

All line items under Summer Drive-In were deleted except food.

Bottom line: Income = \$61,600

Expenses = \$70,250

Discussion concerning the need to further improve accounting practices. Determined that In-Kind support should be reported and monitored. Decided that this report should go to Jackie for audit purposes. A number letter system will assist in tracking; who it is from, purpose and where it went. Jackie will seek input from an accountant.

Motion by Paul Krull to approve 2000-01 OASFAA budget. Seconded by Laura Head. Motion passed.

OSAC REPORT: Bruce Marks reported that OSAC began making awards in April. They began posting these new Oregon awards to our website last week. They have now made 1000 awards, including a number of renewal awards. This count includes 100 new Ford scholars and 50 new Ford Opportunity. The total amount of awards to date is roughly \$1.3M. OSAC will continue to make awards through mid-July. By year-end, OSAC estimates they will have made close to 3000 awards; totaling over \$6M.

#### COMMITTEE REPORTS

SUPPORT STAFF WORKSHOP: Still to be determined

ANNUAL CONFERENCE: No report.

SUMMER DRIVE-IN WORKSHOP: Chairman, Paul Krull gave status report. The Summer Drive-In workshop will be held at the University of Oregon either the last week of July or the first week of August. This site was chosen due to the accessibility of multiple labs. The workshop will include technical training as well as standard breakout sessions. Committee members submitted for approval are: Sue Gano, Patty Brady-Glassman, Linda DeWitt, Peggy Nitsos, Michelle O'Leary.

Motion by Paul Krull to approve proposed committee members. Seconded by Corbett Gottfried. Motion passed.

FA101: Crisanne Werner reported that the next FA101 workshop will be held at Linfield College Thursday, June 8th. Thirty people are registered.

LEGISLATIVE COMMITTEE: Don Black reported about the legislative concepts going to the legislature; in particular HB293. This proposed bill received approval from all segments. Desire to push for year round funding. There is a need to build relationships and have more communication with commissioners. We can email commissioners through Patricia Aldworth's office.

EARLY AWARENESS COMMITTEE: Carol Monroe said Susan Degan who is co-chair of this committee is transitioning to chairman. Proposed committee members are: Carol Monroe, Susan Degen, Fran Holowecky, Pam Robison, Sharon Sweeney, and Jennifer Weir. Tom Briones will also serve on the committee as a parent volunteer.

Motion by Don Black to accept this committee as listed. Seconded by Jennifer Knight. Motion passed.

MEDIA COMMITTEE: Paul Krull gave report in behalf of chairman, Elizabeth Bickford. Committee members submitted for approval include: Constance Alexander, Jim Beyer, Gene Evans, Patti Brady Glassman, Michelle Holdway, Sherrill Kirchhoff, and Tracy Reisinger. OPB date has not been set yet as OPB has not responded to Elizabeth. University of Oregon as not been approached concerning the possibility of them producing the Getting Started video. This committee will involve more people as OPB, High School counselor training and Getting Started video/CD get under way. Increase to media budget is not anticipated. OUS will be involved in the planning of the video/CD. Their continued financial support remains to be seen.

Motion by Jennifer Knight to approve these committee members. Seconded by Sam Collie. Motion passed.

TECHNOLOGY COMMITTEE: Jackie and Sam recently met with Peggy Nitsos and Larry Mann who is the new IT person at OSAC. We are to contact Larry for any website help. It has been recommended that we replace our database to web-based. Also recommended that we create our own listserve to replace ORFINAID. This moves our account from U of O to OSAC computer which is tied to website. For \$99/yr we can

upgrade. It will then be easy to update OASFAA directory. We could also put our Policies and Procedures Manual on the website as well as any ballots.

Motion by Jennifer Knight to approve the above recommendations. Seconded by Jackie Gresham. Motion passed.

**SPECIAL ISSUES COMMITTEE:** Bert Logan reported that he met with his committee comprised of the three segmental VP's who were approved at the last executive council meeting. They met in May and discussed a variety of ways to use some of OASFAA's extra money for professional growth and support.

Discussed minimizing annual conference fees and subsidize hotel accommodations, eliminate registration fees for workshops and support staff training, expand workshops and support staff training and the possibility of providing scholarships.

Motion by Sam Collie to waive registration fees for one year for FA101 (starting with Jan. 2001), Support Staff Workshop and the Summer Drive-In workshop. Seconded by Jackie Gresham. Motion passed.

Executive council will review and consider other recommendations at a later date.

**DEVELOPMENT COMMITTEE:** Report from Dave Allen. Lender activity support good with FA101. Dave will be sending a letter in June to all lenders with OASFAA events and approximate dates. Committee chairs need to keep Dave informed as he can assist in raising funds for their particular event. Becky Cady had been approved as co-chair to this committee but is no longer working in financial aid. Dave recommended the approval of Judy Saling for this role.

Motion by Don Black to approve Judy Saling as co-chair of the development committee. Seconded by Laura Head. Motion passed.

**MEMBERSHIP COMMITTEE:** No report

**TRAVEL REIMBURSEMENT:** Jackie, Bert and Sam met to discuss possible adjustments to our current travel reimbursement amounts. Currently we pay \$.25/mile. Recommended that we raise that to \$.32-1/2/mile. Also recommended that we pay \$35/day for meals (50% for dinner, 25% for lunch and 25% for breakfast).

Motion by Crisanne Werner that travel expenses be reimbursed at \$.32-1/2 per mile and that meals be reimbursed at \$35/day. Seconded by Corbett Gottfried. Motion passed.

**CONFERENCE FACILITIES:** No report.

**POLICY/PROCEDURE CHANGE FORM:** No report.

CHILDREN ATTENDING EVENTS: Council decided that it is inappropriate for children to attend the Annual Conference sessions.

- Each segmental VP to take this concern back to their segments
- Suggested that this information be included in the Annual Conference information

OASFAA LOGO: Report from Jennifer Knight recommending a contest to establish a new OASFAA logo. The contest will include students from Oregon schools and our own OASFAA members. Segmental VP's will notify their segmental institutions at the beginning of fall term 2000 of a contest for their students to come up with a new OASFAA logo design. The student will receive a \$500 scholarship if their design is selected. The design must be submitted to Jennifer by December 1st in the bitnap format. Posting of the designs on the OASFAA website will be December 15th so voting members can choose their favorite design. New logo will be revealed at the Annual Conference in February 2001.

- Designs to be submitted to segmental VP's who will then submit them in the bitnap format to OSAC
- If an OASFAA member designs the winning logo then a \$500 scholarship will be given to their school
- Suggested that informational flyer might possibly be designed by Wells Fargo. All OASFAA members will be notified through a mailing.

Motion by Jennifer Knight that we approve the above recommendations. Seconded by Laura Head. Motion passed.

#### TRAINING COMMITTEE/HIGH SCHOOL COUNSELOR TRAINING:

Recommendation to create a formal training committee which would oversee training of OASFAA's yearly training activities. The chairman of this committee would also serve on WASFAA and NASFAA's training committees.

Motion from Don Black to form a Training Committee. Seconded by Jackie Gresham. Motion carried.

#### NEW BUSINESS:

Next Executive Council Meeting scheduled for July 20th

Motion by Laura Head to adjourn meeting. Seconded by Sam Collie. Motion carried.

Respectfully submitted,

Crisanne Werner  
Secretary