



President's Report January 31, 2017

President's Name & Institution:

Jennifer Knight, Linfield College

Per OASFAA's Policies and Procedures, 2.2.1.1 President:

The President plans and presides over each meeting of the Executive Council and the annual business meeting, and coordinates the activities of the Association during the year. The President also acts as the Association's liaison with the Western Association of Student Financial Aid Administrators (WASFAA), which involves participation as a voting member of the WASFAA Executive Council, which meets quarterly, and representing the Association at the WASFAA Annual Conference. The President also writes articles regarding OASFAA activities for the WASFAA Newsletter. He or she also acts as the Association liaison with the National Association of Student financial Aid Administrators (NASFAA), representing the Association at the NASFAA Annual Conference in July. The President serves from Annual Conference through Annual Conference.

2016-2017 Goals:

- Plan and preside over each meeting of the OASFAA Executive Council, and annual business meeting
- Coordinate the activities of the Association during the year
- Attend WASFAA Executive Council Meetings and the Annual WASFAA Conference
- Write articles for OASFAA Newsletters
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- Write articles for OASFAA Web site home page
- Attend NASFAA Conference in July 2016
- Ensure OASFAA is financially secure as per our 501(c)3 requirements
- Conduct a Strategic Planning Meeting and work with the EC to develop a plan

Recent Activities:

- Submitted article for OASFAA December Newsletter
- Submitted article, President's Welcome, for OASFAA Program at Annual Conference
- Submitted an OASFAA article for the WASFAA February 2017 Newsletter
- Updated the OASFAA Web Site with a December 'Letter from Your President'
- Responded to Annual Conference Co-Chair questions
- Responded to membership questions regarding Annual Conference scholarships, agenda and costs
- Coordinated efforts with Technology Chair to update the website, resources page, leadership page and more
- Participated on Election Committee
- Participated on Scholarship Committee for Annual Conference
- Notified members of election results via Facebook and our OASFAA-list
- Responded to EIAC questions
- Participated on Communications Committee for OASFAA Newsletter
- Took resignation of Co-Chair of the Mentoring and Strategic Planning Committees

- Removed Vendor Liaison from Leadership due to nonparticipation
- Coordinated the October 25, 2016 OASFAA EC Meeting, January 31, 2017, and helped coordinate the February 1, 2017 Transition Meeting
- Participated on Faculty of the FA 101/201 Workshop
- Sent reminder email to President-elect about role of leading Election Committee and soliciting officers for the fall ballot
- Corresponded with Treasurer about tax return, insurance for events, transfer of Officers with US Bank, and payments for events including scholarship recipients for Annual Conference
- Worked with Past-President regarding award nominations, plaques for conference, food order for January/February Executive Council meetings, other OASFAA business related to overall 2016 work flow
- Contacted folks on the “to-do list” to ensure we are moving along with tasks
- Responded to emails related to outside vendors
 - Onespotaid.com to onespotaid.org
- Attended WASFAA Executive Council Meeting in San Diego, CA November 13-15, 2016 and participated in several email votes for WASFAA business, as well as recruiting Oregon OASFAA members to present at the WASFAA Annual Conference and submit session proposals to the WASFAA Conference Program Committee, as part of the WASFAA State President’s Committee
- Responded to members concerns for message responses on Facebook, and responded

Budget: TBD as it is part of the Executive Council Budget